



OVERVIEW SCRUTINY GROUP

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To: Councillors Capleton (Chair), Ranson (Vice-Chair), Bradshaw, Brookes, Paling and Sutherland (For attention)

All other members of the Council
(For information)

You are requested to attend the meeting of the Overview Scrutiny Group to be held in Committee Room 2 - Council Offices on Monday, 15th October 2018 at 6.30 pm for the following business.

Chief Executive

Southfields
Loughborough

5th October 2018

AGENDA

1. APOLOGIES
2. MINUTES OF THE PREVIOUS MEETING 4 - 7
To approve the minutes of the meeting of the Group held on 10th September 2018.
3. DISCLOSURES OF PECUNIARY AND PERSONAL INTEREST
4. DECLARATIONS OF THE PARTY WHIP

5. QUESTIONS UNDER SCRUTINY COMMITTEE PROCEDURES
11.16

No questions were submitted.

6. CABINET ITEMS FOR PRE-DECISION SCRUTINY

The following items were identified for pre-decision scrutiny from the Cabinet agenda for 18th October 2018:

(a) **Future Cemetery Provision for Loughborough** 8 - 30

A report of the Head of Cleansing and Open Spaces to appraise the sites for a cemetery in Loughborough following consultation on the viable options will be considered for pre-decision scrutiny. This is in order to make recommendations to the Cabinet as appropriate.

(b) **Future Options for the Provision of Revenues and Benefits Services** 31 - 38

A report of the Head of Customer Experience to consider which of one or more options for the future provision of the revenues and Benefits service should be progressed. The report will be considered by the Group to make recommendations as appropriate to the Cabinet.

7. OVERVIEW SCRUTINY GROUP PRE-DECISION SCRUTINY - 39 - 42
CABINET RESPONSE

A report of the Cabinet setting out its responses to recommendations of the Group on pre-decision scrutiny items.

8. WORK PROGRAMME 43 - 52

A report of the Head of Strategic Support setting out the list of forthcoming Executive Key Decisions and the Group's Work Programme for consideration, in order to identify items for future scrutiny.

SCRUTINY QUESTIONS

What topics to choose?

- What difference will scrutiny make?
- Is this an area of concern – public/performance/risk register?
- Is this a corporate priority?
- Could scrutiny lead to improvements?
- What are the alternatives to pre-decision scrutiny?

Pre-decision scrutiny

- What is Cabinet being asked to agree?
- Why?
- How does this relate to the overall objective? Which is ...?
- What risks have been identified and how are they being addressed?
- What are the financial implications?

- What other options have been considered?
- Who has been consulted and what were the results?
- Will the decision Cabinet is being asked to take affect other policies, practices etc.?

Basic Questions

- Why are you/we doing this?
- Why are you/we doing it in this way?
- How do you/we know you are making a difference?
- How are priorities and targets set?
- How do you/we compare?
- What examples of good practice exist elsewhere?